## FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS REPORT

December 31, 2014 and 2013

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#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors **Sustainable Conservation** San Francisco, California

We have audited the accompanying financial statements of Sustainable Conservation nonprofit organization), which comprise the statements of financial position as of December 31, 2014 and 2013, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

The management of Sustainable Conservation is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United Those standards require that we plan and perform the audit to obtain States of America. reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## INDEPENDENT AUDITORS' REPORT (continued)

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Sustainable Conservation as of December 31, 2014 and 2013, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Oakland, California

DZH Phillips 11P

May 8, 2015

# STATEMENTS OF FINANCIAL POSITION December 31, 2014 and 2013

|  | 2014         | 2013         |
|--|--------------|--------------|
| ASSETS   |              |              |
| Current assets:  |              |              |
| Cash and cash equivalents (Note 3)                     | \$ 1,166,314 | \$ 1,808,141 |
| Certificates of deposit                                | 1,391,211    | 584,968      |
| Contracts receivable                                   | 212,368      | 82,061       |
| Pledges receivable (Notes 3 and 4)                     | 270,952      | 113,000      |
| Grants receivable (Notes 3 and 5)                      | 1,365,000    | 1,087,000    |
| Other receivables                                      | 914          | 1,639        |
| Prepaid expenses                                       | 58,556       | 47,791       |
| Total Current Assets                                   | 4,465,315    | 3,724,600    |
| Pledge receivable beyond one year (Notes 3 and 4)      | -            | 163,968      |
| Grants receivable beyond one year (Notes 3 and 5)      | 931,277      | 1,660,395    |
| Investments restricted for long-term purposes (Note 6) | 1,279,434    | 1,215,650    |
| Deposits   | 19,394       | 12,055       |
| Property and equipment, net (Note 7)                   | 3,784        | 5,676        |
| TOTAL ASSETS   | \$ 6,699,204 | \$ 6,782,344 |
| LIABILITIES  |              |              |
| Current Liabilities:                                   |              |              |
| Accounts payable and accrued expenses                  | \$ 238,681   | \$ 69,284    |
| Accrued compensated absences                           | 119,835      | 100,092      |
| Deferred support (Note 8)                              | 139,609      | 140,109      |
| Total Current Liabilities and Total Liabilities        | 498,125      | 309,485      |
| NET ASSETS   |              |              |
| Unrestricted   | 1,668,408    | 1,773,229    |
| Temporarily restricted (Note 9)                        | 3,811,889    | 3,979,848    |
| Permanently restricted (Note 10)                       | 720,782      | 719,782      |
| TOTAL NET ASSETS                                       | 6,201,079    | 6,472,859    |
| TOTAL LIABILITIES AND NET ASSETS                       | \$ 6,699,204 | \$ 6,782,344 |

## STATEMENTS OF ACTIVITIES Years ended December 31, 2014 and 2013

Year Ended December 31, 2014 Year Ended December 31, 2013 Temporarily Permanently Temporarily Permanently Restricted Restricted Total Unrestricted Restricted Restricted Total Unrestricted SUPPORT AND REVENUE \$ \$ 189,502 Government grants and contracts \$ 304,310 \$ 304,310 \$ 189,502 Foundation and community grants 115,000 1,866,882 1,981,882 795,000 3,907,021 4,702,021 Contributions 1,474,479 115,604 1.000 1.591.083 1,454,529 141.870 3.200 1.599.599 In-kind contributions (Note 11) 73,389 73,389 38,811 38,811 Client services 37,685 37,685 61,301 61,301 Interest 5.198 5.198 1.452 1,452 Other income 4,025 4,025 3,450 3,450 Net assets released from restriction: Purpose was accomplished or time restriction expired 1,590,985 2,206,766 (2,206,766)(1,590,985)TOTAL SUPPORT AND REVENUE 3,997,572 3,200 4,220,852 (224,280)1,000 4,135,030 2,457,906 6,596,136 **EXPENSES** Program services 3,240,039 3,240,039 2,651,867 2.651.867 Supporting services: Management and general 424,362 424,362 382,162 382,162 Fundraising 668,235 668,235 624,432 624,432 TOTAL EXPENSES 4,332,636 4,332,636 3,658,461 3,658,461 Change in net assets before income from long-term investments (111,784)(224,280)1,000 (335,064)476,569 2,457,906 3,200 2,937,675 Net income from long-term investments 6,963 56,321 63,284 20,906 160,476 181,382 1,000 Change in net assets (104,821)(167,959)(271,780)497,475 2,618,382 3,200 3,119,057 Net Assets - beginning of year 1,773,229 3,979,848 719,782 6,472,859 1,275,754 1,361,466 716,582 3,353,802 \$ 719,782 Net Assets - end of year \$ 1,668,408 \$ 3,811,889 \$ 720,782 \$ 6,201,079 \$ 1,773,229 \$3,979,848 \$6,472,859

# STATEMENT OF FUNCTIONAL EXPENSES Year ended December 31, 2014

|                                      |              | Suppor    | ting Services   |           |              |
|--------------------------------------|--------------|-----------|-----------------|-----------|--------------|
|                                      | Program      | Manageme  | ent             | Common    |              |
|                                      | Services     | and Gener | ral Fundraising | Costs     | Total        |
|                                      |              |           |                 |           |              |
| Salaries                             | \$ 1,555,623 | \$ 229,1  | \$1 \$ 370,423  | \$ 58,504 | \$ 2,213,731 |
| Payroll taxes                        | 116,457      | 16,8      | 31,567          | 5,695     | 170,608      |
| Employee benefits (Note 12)          | 277,115      | 40,3      | 21 75,385       | 13,415    | 406,236      |
| Professional fees                    | 617,270      | 65,9      | 17 57,975       | 34,450    | 775,612      |
| Occupancy                            | 13,200       | -         | -               | 157,292   | 170,492      |
| Travel                               | 70,087       | 5         | 5,968           | -         | 76,644       |
| Conference & meetings                | 42,091       | 6,0       | 95 27,050       | 43        | 75,279       |
| Supplies                             | 161,259      | 8         | 10 3,652        | 18,032    | 183,753      |
| Printing and reproduction            | 12,258       | 7,5       | 51 12,209       | 5,793     | 37,821       |
| Legal fees                           | 74,490       | 2,2       | 92 -            | -         | 76,782       |
| Telephone and internet               | 6,217        | 2         | 94 102          | 10,910    | 17,523       |
| Dues, subscriptions and publications | 5,549        | 1         | 90 4,961        | 723       | 11,423       |
| Insurance                            | -            | 6,3       | - 23            | 6,094     | 12,417       |
| Recruitment and staff development    | 10,152       | 3,7       | 78 4,015        | 30        | 17,975       |
| Bank charges                         | -            | 4,0       | 3,102           | -         | 7,165        |
| Postage and delivery                 | 1,729        | 1,6       | 02 1,882        | 582       | 5,795        |
| Equipment rental and maintenance     | 124          | 9         | - 16            | 7,296     | 8,336        |
| Depreciation                         | -            | -         | -               | 1,892     | 1,892        |
| Licenses, fees and miscellaneous     | 63,152       | -         | -               | -         | 63,152       |
| Common cost allocation               | 213,266      | 37,5      | 41 69,944       | (320,751) | -            |
|                                      |              |           |                 |           |              |
| Total                                | \$ 3,240,039 | \$ 424,3  | \$ 668,235      | \$ -      | \$ 4,332,636 |

# STATEMENT OF FUNCTIONAL EXPENSES Year ended December 31, 2013

|                                      |              | Supporting  |             |           |              |
|--------------------------------------|--------------|-------------|-------------|-----------|--------------|
|                                      | Program      | Management  |             | Common    |              |
|                                      | Services     | and General | Fundraising | Costs     | Total        |
|                                      |              |             |             |           |              |
| Salaries                             | \$ 1,368,079 | \$ 216,124  | \$ 376,253  | \$ 55,062 | \$ 2,015,518 |
| Payroll taxes                        | 104,117      | 16,290      | 31,120      | 5,510     | 157,037      |
| Employee benefits (Note 12)          | 239,192      | 38,016      | 70,816      | 11,894    | 359,918      |
| Professional fees                    | 582,101      | 36,971      | 23,996      | 37,004    | 680,072      |
| Occupancy                            | 13,200       | -           | -           | 139,376   | 152,576      |
| Travel                               | 54,285       | 994         | 6,910       | 35        | 62,224       |
| Legal fees                           | 9,524        | 10,944      | -           | -         | 20,468       |
| Supplies                             | 13,843       | 1,150       | 1,823       | 23,430    | 40,246       |
| Conference and meetings              | 37,994       | 4,789       | 18,751      | -         | 61,534       |
| Printing and reproduction            | 6,159        | 9,073       | 13,284      | 6,273     | 34,789       |
| Telephone and internet               | 6,798        | 280         | 479         | 10,601    | 18,158       |
| Insurance                            | -            | 4,454       | -           | 5,596     | 10,050       |
| Dues, subscriptions and publications | 6,244        | 238         | 6,197       | 413       | 13,092       |
| Recruitment and staff development    | 3,873        | 769         | 3,015       | 299       | 7,956        |
| Postage and delivery                 | 1,656        | 1,694       | 1,893       | 355       | 5,598        |
| Bank charges                         | 9            | 3,869       | 2,322       | -         | 6,200        |
| Equipment rental and maintenance     | 220          | 300         | -           | 4,574     | 5,094        |
| Depreciation                         | -            | -           | -           | 1,893     | 1,893        |
| Licenses, fees and miscellaneous     | 600          | -           | -           | 5,438     | 6,038        |
| Common cost allocation               | 203,973      | 36,207      | 67,573      | (307,753) |              |
|                                      |              |             |             |           |              |
| Total                                | \$ 2,651,867 | \$ 382,162  | \$ 624,432  | \$ -      | \$ 3,658,461 |

# STATEMENTS OF CASH FLOWS Years ended December 31, 2014 and 2013

|  |    | 2014      | 2013           |  |
|--|----|-----------|----------------|--|
|  |    |           |                |  |
| Classes in a state of the control of | ф  | (271.700) | Ф 2.110.057    |  |
| Change in net assets   | \$ | (271,780) | \$ 3,119,057   |  |
| Adjustments to reconcile change in net assets to net cash from   |    |           |                |  |
| operating activities:  |    | 1.002     | 1.002          |  |
| Depreciation   |    | 1,892     | 1,893          |  |
| Net (gains) losses from investments  |    | 316       | (151,610)      |  |
| Contributions restricted for long-term purposes  |    | (500)     | (1,600)        |  |
| (Increase) decrease in operating assets:   |    |           | (* * 10 0 1 1) |  |
| Receivables  |    | 327,552   | (2,219,916)    |  |
| Prepaids   |    | (10,765)  | (2,088)        |  |
| Deposits   |    | (7,339)   | -              |  |
| Increase (decrease) in operating liabilities:  |    |           |                |  |
| Accounts payable and accrued expenses  |    | 189,140   | (11,363)       |  |
| Deferred revenue   |    | (500)     | (1,600)        |  |
| Net cash provided by operating activities  |    | 228,016   | 732,773        |  |
| Net cash provided by operating activities  |    | 220,010   | 132,113        |  |
| Cash flows from investing activities:  |    |           |                |  |
| Purchase of securities   |    | (66,195)  | (229,654)      |  |
| Net change in certificates of deposit  |    | (806,243) | (235,603)      |  |
| Sales and maturities of investments  |    | 2,095     | 198,152        |  |
| Net cash used by investing activities  |    | (870,343) | (267,105)      |  |
| Cash flows provided from financing activities:   |    |           |                |  |
| Contributions restricted for long term purposes  |    | 500       | 1,600          |  |
| convicuous resultate for long term purposes  |    |           |                |  |
| Net cash provided by financing activities  |    | 500       | 1,600          |  |
| Net increase (decrease) in cash and cash equivalents   |    | (641,827) | 467,268        |  |
| Cash and cash equivalents - beginning of the year  |    | 1,808,141 | 1,340,873      |  |
| Cash and cash equivalents - end of the year  | \$ | 1,166,314 | \$ 1,808,141   |  |
| •  |    |           |                |  |

## NOTES TO FINANCIAL STATEMENTS December 31, 2014 and 2013

## **Note 1 - Organization**

Sustainable Conservation (the Organization) partners with business, agriculture, and government to find practical ways that the private sector can protect air and water, and ensure healthy ecosystems through collaboration and producing solutions to critical environmental problems. The Organization's work has spanned rural and urban environmental issues, ranging from improving water quality in dairy farming, to promoting the growing and selling of non-invasive plants in California's horticultural industry.

The Organization works with farmers to identify ways that producers can protect the environment, improve their bottom lines, and keep their land in production. The Organization also works to overcome the time, complexity, and cost associated with voluntary habitat restoration projects on private land. Lastly, the Organization works with businesses and regulatory agencies to ensure a more sustainable water supply for agriculture and communities.

The Organization has offices in San Francisco and Modesto, California and supports its activities primarily through public and private grants and contributions.

## **Note 2 – Summary of Significant Accounting Policies**

Significant accounting policies are described below to enhance the usefulness of the financial statements to the reader.

- a. <u>Method of Accounting</u> The financial statements of the Organization have been prepared using the accrual method of accounting, which involves the recognition of revenues and gains when earned and expenses and losses when incurred.
- b. <u>Cash and Cash Equivalents</u> For purposes of the statement of cash flows, the Organization considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.
- c. <u>Contracts Receivable</u> Contracts receivable are uncollateralized customer obligations due under normal trade terms requiring payments per contracts. They are stated at the contractual amounts billed. The carrying amount of contracts receivable is reduced by an allowance for losses based on management's assessment of the customer's current creditworthiness. Receivables are written off and charged to allowance if management considers them worthless.
- d. Grants and Pledges Receivable Grants and pledges receivable include unconditional commitments from foundations and individuals that are recorded at the net realizable value. Grants and pledges that are expected to be received in future years are recorded at the present value of their estimated cash flows. Such promises are further discounted using a risk premium. The Organization provides an allowance

# NOTES TO FINANCIAL STATEMENTS (continued) December 31, 2014 and 2013

for estimated uncollectible pledges. Pledges receivable that are restricted for investment in perpetuity are recorded as non-current assets.

- e. <u>Investments</u> The Organization carries investments in marketable securities with readily determinable fair values and all investments in debt securities at their fair values based on quoted prices in active markets in the Statement of Financial Position. Investment advisory fees are netted against the realized and unrealized gains and losses and are included in the change in the appropriate net asset class in the statement of activities.
- f. <u>Fixed Assets and Depreciation</u> The Organization records acquisitions of items with a cost of \$5,000 or more as fixed assets. Fixed assets are recorded at cost when purchased and fair value when received as a donation. Depreciation is provided over the estimated useful lives of respective assets, primarily three to five years, using the straight-line method of depreciation.
- g. <u>Deferred Support</u> Deferred support includes conditional contributed support received with unmet conditions.
- h. <u>Income Tax Status</u> The Organization is recognized as a public charity exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code and Section 23701(d) of the California Revenue and Taxation Code, whereby only unrelated business income, as defined by Section 512(a)(1) of the Internal Revenue Code and similar code sections of the California Revenue and Taxation Code, is subject to income tax. Management believes that all of the Organization's activities were directly related to its exempt purpose, thus the accompanying financial statements do not include any provision for income taxes.
- i. <u>Basis of Presentation</u> Net assets, revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Organization and changes therein are classified and reported as follows:

*Unrestricted net assets* represent net assets that are not subject to donor-imposed stipulations.

Temporarily restricted net assets represent net assets subject to donor-imposed stipulations that may or will be met either by actions of the Program and/or the passage of time.

**Permanently restricted net assets** are restricted by the donor for investment in perpetuity. The income from the invested assets is available to support the operations of the Organization. The Organization reports such income as temporarily restricted

# NOTES TO FINANCIAL STATEMENTS (continued) December 31, 2014 and 2013

net assets until the Board of Directors appropriates amounts for use in the operations of the Organization.

j. Restricted Resources – Contributions are recognized when the donor makes a promise to the Organization that is, in substance, unconditional. The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Gifts of fixed assets are recorded as unrestricted support unless explicit donor stipulations specify how the donated asset must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when donated or acquired long-lived assets are placed in service.

- k. <u>In-Kind Support</u> The Organization records contributed professional services at the fair value of the services received, if the services received require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not received through donation.
- 1. <u>Allocation of Common Expenses</u> Common costs, primarily related to operation and maintenance of the Organization's office facility and certain other expenses that benefit all activities of the organization are allocated to supporting and program activities based on employees' effort as reported by employees.
- m. <u>Use of Estimates</u> The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Significant accounting estimates reflected in the Organization's financial statements include collectability and valuation of receivables, valuation of investments and the functional allocation expenses. Actual results may differ from those estimates.

# NOTES TO FINANCIAL STATEMENTS (continued) December 31, 2014 and 2013

#### **Note 3 – Concentration of Credit Risk**

Financial instruments that are exposed to concentrations of credit risk consist of cash and receivables. The Organization places its cash and cash equivalents in high-quality financial institutions where cash deposits are insured by the Federal Deposit Insurance Corporation (FDIC) up to a certain level. The uninsured cash and cash equivalent balance was \$1,064,660 as of December 31, 2014. Approximately, 68% of grants receivable at December 31, 2014 were from one private foundation.

### Note 4 – Pledges Receivable

Pledges receivable are expected to be received as follows:

|                                | 2014          | 2013 |                    |  |
|--------------------------------|---------------|------|--------------------|--|
| In one year or less            | \$<br>270,952 | \$   | 113,000            |  |
| Between one year to five years | 270,952       |      | 180,000<br>293,000 |  |
| Less: unamortized discount     |               |      | (16,032)           |  |
| Pledges receivable, net        | \$<br>270,952 | \$   | 276,968            |  |

Management expects to receive 100% of the pledge receivable and therefore the accompanying financial statements do not provide for allowance for doubtful pledges. Pledges receivable expected to be received within two to five years were discounted using discount rate between 4.15% and 5.41% at December 31, 2013.

#### **Note 5 – Grants Receivable**

Grants receivable are expected to be received as follows:

|                                | 2014         | 2013         |
|--------------------------------|--------------|--------------|
| In one year or less            | \$ 1,365,000 | \$ 1,087,000 |
| Between one year to five years | 1,050,000    | 1,900,000    |
|                                | 2,415,000    | 2,987,000    |
| Less: unamortized discount     | (118,723)    | (239,605)    |
| Grants receivable, net         | \$ 2,296,277 | \$ 2,747,395 |

Grants receivable expected to be received within two to five years were discounted using discount rates between 4.15% and 5.95% at December 31, 2014 and 2013, respectively.

## NOTES TO FINANCIAL STATEMENTS (continued) December 31, 2014 and 2013

### Note 6 – Investments and Fair Value Measurements

Investments are the only assets that are stated at fair value on recurring basis. All investments are presented at unadjusted quoted prices for identical assets in active markets and therefore are considered level 1 in the fair value measurements hierarchy. Investments consisted of:

|  | 12/31/14 |                           |    | 12/31/13                    |  |  |
|--|----------|---------------------------|----|-----------------------------|--|--|
| Fixed income funds Equity funds Money market funds | \$       | 354,651<br>924,275<br>508 | \$ | 344,924<br>869,120<br>1,606 |  |  |
| Total investments                                  | \$       | 1,279,434                 | \$ | 1,215,650                   |  |  |

The components of total investment return by net assets classification are reflected below:

|                          | Unrestricted |        |    | estricted | Total |         |
|--------------------------|--------------|--------|----|-----------|-------|---------|
| <u>December 31, 2014</u> |              |        |    |           |       |         |
| Interest                 | \$           | 7,343  | \$ | 59,954    | \$    | 67,297  |
| Net losses               |              | (31)   |    | (285)     |       | (316)   |
| Investment fees          |              | (349)  |    | (3,348)   |       | (3,697) |
| Net investment income    | \$           | 6,963  | \$ | 56,321    | \$    | 63,284  |
| December 31, 2013        |              |        |    |           |       |         |
| Interest                 | \$           | 3,821  | \$ | 29,330    | \$    | 33,151  |
| Net gains                |              | 17,474 |    | 134,136   |       | 151,610 |
| Investment fees          |              | (389)  |    | (2,990)   |       | (3,379) |
| Net investment income    | \$           | 20,906 | \$ | 160,476   | \$    | 181,382 |

# NOTES TO FINANCIAL STATEMENTS (continued) December 31, 2014 and 2013

## **Note 7- Property and equipment**

Property and equipment consisted of:

|                             | 12/31/14 |          |    | 12/31/13 |  |  |
|-----------------------------|----------|----------|----|----------|--|--|
| Office equipment            | \$       | 12,118   | \$ | 12,118   |  |  |
| Leasehold improvements      |          | 18,080   |    | 18,080   |  |  |
|                             |          | 30,198   |    | 30,198   |  |  |
| Accumulated depreciation    |          | (26,414) |    | (24,522) |  |  |
| Property and equipment, net | \$       | 3,784    | \$ | 5,676    |  |  |

## **Note 8 – Deferred Support**

In 2007, the Organization received conditional contributions towards its endowment fund in the amount of \$500,000 that required matching funds. The unmet balance was \$139,609 and \$140,109 at December 31, 2014 and 2013, respectively.

### **Note 9 – Temporarily Restricted Net Assets**

Temporarily restricted net assets were available for the following purposes:

|   | 12/31/14                        | 12/31/13                         |
|---|---------------------------------|----------------------------------|
| Dairies Simplified permitting for restroration Agriculture water management | \$ 705,225<br>17,390<br>536,576 | \$ 282,481<br>145,526<br>117,326 |
| Ecosystem services Organization capacity                                    | 115,825                         | 23,175<br>280,649                |
| Support of future period expenses Un-appropriated endowment earnings        | 2,087,229<br>349,644            | 2,837,368<br>293,323             |
|   | \$ 3,811,889                    | \$ 3,979,848                     |

### **Note 10 – Permanently Restricted Net Assets**

Permanently restricted net assets consist of the Sustainable Conservation Endowment Fund (the Fund), whose purpose is to provide support in meeting the operating and program needs of the Organization.

# NOTES TO FINANCIAL STATEMENTS (continued) December 31, 2014 and 2013

The Board of Directors of the Organization has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance to UPMIFA, the organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) the duration and preservation of the various funds, (2) the purposes of the donor-restricted endowment funds, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected total return from income and the appreciation of investments, (6) other resources of the Organization, and (7) the Organization's investment policies.

Investment Return Objectives, Risk Parameters and Strategies – The Organization has adopted investment and spending policies, approved by the Board of Directors, for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment funds while also maintaining the purchasing power of those endowment assets over the long-term. Accordingly, the investment process seeks to achieve an after-cost total real rate of return, including investment income as well as capital appreciation, which exceeds the annual distribution with acceptable levels of risk. Endowment assets are invested in a well-diversified asset mix, which includes equity and debt securities that is intended to result in a consistent inflation-protected rate of return that has sufficient liquidity to make an annual distribution of up to 7%, while growing the funds if possible. Investment risk is measured in terms of the total endowment fund investment assets and allocation between asset classes and strategies are managed to not expose the fund to unacceptable levels of risk.

Spending policy – The Organization has a policy of appropriating for distribution each year up to 7% of its endowment fund's average fair value of the prior twelve calendar quarters through the calendar year-end preceding the fiscal year in which the distribution is planned. Until the Fund has been in existence for twelve calendar quarters, the annual amount shall be up to five percent of the average net fair value of the Fund's assets for as many complete calendar quarters as the Fund has been in existence. The Organization considered the long-term expected return on its investment assets, the nature and duration of the individual endowment funds, many of which must be maintained in perpetuity because of donor-restrictions, and the possible effect of inflation.

The composition of the Organization's endowment by net asset class at the end of December 31, 2014 and 2013, in total and by type of endowment fund, follows:

# NOTES TO FINANCIAL STATEMENTS (continued) December 31, 2014 and 2013

|                             | Ur | nrestricted | mporarily<br>estricted | rmanently<br>estricted | Total        |   |
|-----------------------------|----|-------------|------------------------|------------------------|--------------|---|
| Donor restricted 12/31/2014 | \$ | 209,508     | \$<br>349,644          | \$<br>720,282          | \$ 1,279,434 | _ |
| Donor restricted 12/31/2013 | \$ | 202,545     | \$<br>293,323          | \$<br>719,782          | \$ 1,215,650 |   |

A reconciliation of the beginning and ending balance of the Organization's endowment follows:

|  |    | Temporarily |    | Permanently |    | TD 4.1    |              |
|--|----|-------------|----|-------------|----|-----------|--------------|
| T  | Uı | nrestricted | K  | estricted   | K  | estricted | Total        |
| Year ended December 31, 2014:            | _  |             |    |             | _  |           |              |
| Endoment assets - beginning              | \$ | 202,545     | \$ | 293,323     | \$ | 719,782   | \$ 1,215,650 |
| Investment return:                       |    |             |    |             |    |           |              |
| Investment income                        |    | 7,343       |    | 59,954      |    | -         | 67,297       |
| Management fees                          |    | (349)       |    | (3,348)     |    | -         | (3,697)      |
| Net depreciation (realized & unrealized) | ı  | (31)        |    | (285)       |    | -         | (316)        |
| Total investment return                  |    | 6,963       |    | 56,321      |    | -         | 63,284       |
|  |    |             |    |             |    |           |              |
| Contributions                            |    |             |    |             |    | 500       | 500          |
|  |    |             |    |             |    |           |              |
| Endowment assets - ending                | \$ | 209,508     | \$ | 349,644     | \$ | 720,282   | \$ 1,279,434 |
|  |    |             |    | _           |    | _         |              |
| Year ended December 31, 2013:            |    |             |    |             |    |           |              |
| Endoment assets - beginning              | \$ | 183,107     | \$ | 132,849     | \$ | 716,582   | \$ 1,032,538 |
| Investment return:                       |    |             |    |             |    |           |              |
| Investment income                        |    | 3,821       |    | 29,330      |    | -         | 33,151       |
| Management fees                          |    | (389)       |    | (2,992)     |    | _         | (3,381)      |
| Net appreciation (realized & unrealized) |    | 16,006      |    | 134,136     |    | -         | 150,142      |
| Total investment return                  |    | 19,438      |    | 160,474     |    | -         | 179,912      |
|  |    |             |    |             |    |           |              |
| Contributions                            |    |             |    |             |    | 3,200     | 3,200        |
|  |    |             |    |             |    |           |              |
| Endowment assets - ending                | \$ | 202,545     | \$ | 293,323     | \$ | 719,782   | \$ 1,215,650 |

The unrestricted portion of the endowment assets includes deferred support in the amount of \$139,609 and \$140,109 at December 31, 2014 and 2013, respectively, and its accumulated earnings. Also at December 31, 2014, \$500 of contributions towards the endowment had not been deposited into the endowment funds.

# NOTES TO FINANCIAL STATEMENTS (continued) December 31, 2014 and 2013

#### Note 11 – Contributed Services

The Organization recognizes certain voluntary services as explained in note 2(k) above. The Organization recorded the following services as income and expense on the statement of activities:

|   | 12/31/14 |        | 12/31/13 |        |
|---|----------|--------|----------|--------|
|   |          |        |          |        |
| Legal services - program services       | \$       | 72,390 | \$       | 9,073  |
| Legal services - management and general |          | 999    |          | 10,944 |
| Data analysis - program services        |          | -      |          | 12,500 |
| Website support - program services      |          | -      |          | 680    |
| Donor event - fundraising               |          | -      |          | 5,614  |
|   |          |        |          |        |
|   | \$       | 73,389 | \$       | 38,811 |

#### **Note 12 – Retirement Benefits**

The Organization has a 401(k) retirement plan for eligible employees. Under the plan, the Organization provides 100% match up to 5% of compensation. Employer contributions were \$85,682 and \$75,417 for the years ended December 31, 2014 and 2013, respectively.

#### **Note 13 – Commitments under Operating Leases**

The Organization leases its office space and certain equipment under non-cancelable lease arrangements. The San Francisco facility lease provides for scheduled rent increases. Generally Accepted Accounting Principles (GAAP) requires that rental expense under such arrangements be recorded on a straight line basis. Management believes that the current method of recording rental expense based on amounts paid approximates GAAP. Total rent expense was \$159,216 and \$152,576 for the years ended December 31, 2014 and 2013, respectively.

The minimum future commitments under these arrangements are:

| Year ending December 31, 2015            | \$ | 240,381   |
|--|----|-----------|
| Year ending December 31, 2016            |    | 241,835   |
| Year ending December 31, 2017            |    | 246,347   |
| Year ending December 31, 2018            |    | 252,817   |
| Year ending December 31, 2019            |    | 259,296   |
| Year ending December 31, 2020 and beyond |    | 21,653    |
|  |    |           |
|  | \$ | 1,262,329 |

# NOTES TO FINANCIAL STATEMENTS (continued) December 31, 2014 and 2013

#### Note 14 – Line of Credit

The Organization has a secured line of credit in the amount of \$250,000 with a financial institution. The line is secured primarily by accounts receivable, equipment and fixtures, and bears interest at prime plus 2%. The Organization did not use the line during the years ended December 31, 2014 and 2013 and there was no outstanding balance at December 31, 2014 or 2013.

### Note 15 – Statement of Activities – Temporary Restricted Net Assets Changes

At the end of 2012, the Organization launched the Making Big Ideas Work (MBIW) campaign to double fund-raising over three years in order to pilot new approaches and implement lasting solutions to the challenges facing California's air, land, and water. In 2013, this campaign was the main factor driving the increase in temporarily restricted net assets before income from long-term investments of \$2,457,906.

Beginning in 2013, the Organization has been supporting new program initiatives using assets accumulated during the MBIW campaign. As a result, in 2014 the temporarily restricted net assets before income from long-term investment decreased by \$224,280. Management projects that this trend of decreasing temporarily restricted net assets will continue through 2017 as the MBIW campaign funds are spent as planned.

## **Note 16 – Subsequent Events**

Management has evaluated subsequent events through May 8, 2015, the date on which the financial statements were available to be issued.